

Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation			
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/>	Parish/town council	<input type="checkbox"/>
	Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name - see section 3 of the grants pack)	WARMINSTER AND SURROUNDING VILLAGES
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	REPLACEMENT OF SOME DECORATIONS DUE TO CHANGE TO LOW ENERGY LIGHTS INCLUDING INDIVIDUAL BULBS AND REPLACEMENT OF CARABENA CLIPS DUE TO NEW LARGER CATENARY CABLES
Where will your project take place?	MAIN ROADS THROUGH WARMINSTER
When will your project take place?	OCTOBER/NOVEMBER 2011
How many people will benefit from your project?	RESIDENTS OF WARMINSTER & THE VILLAGES
How does your project demonstrate a direct link to the community plan for your area?	ECONOMY & TOURISM PAGES 8/9 ENCOURAGING PEOPLE TO SHOP IN WARMINSTER ENJOYMENT FOR THE WHOLE COMMUNITY IN PARTICULAR CHILDREN & ELDERLY
Please provide a reference/page no.	

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The need to increase number of people shopping in Warminster and enjoying the recent Town Centre improvements and wider pavements. This helps to make the area more vibrant and boost the local economy.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Some ten years ago the Christmas decorations failed for one year which resulted in many people requesting their return. Since then, new catenary cables have been erected, a permanent electrical ring main installed together with tree holders also being erected. All this with the written permissions of the property owners. New large decorations were purchased and all strings of lights replaced.

Any other information about your project.

Due to changing regulations, all electric bulbs have to be changed to low energy type as also with individual decorations. The catenary cables that support decorations require upgrading to 8MM size which then requires new longer carabenas to attach to both the cable and the decoration. Unfortunately the cost of the low energy bulbs costs three times more.

### 3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text" value=""/>
Disabled People	Male	<input type="text" value=""/>	Female	<input type="text" value=""/>
Black and Minority Ethnic people	Male	<input type="text" value=""/>	Female	<input type="text" value=""/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

INCREASING ANNUAL CHARGE TO THE TRADERS  
 FUND RAISING EVENTS – QUIZ & RACE NIGHTS  
 GRANT FROM WARMINSTER TOWN COUNCIL  
 SUNDAY DONATION e.g. ANNUAL GARRISON FIREWORK DISPLAY  
 COLLECTING TINS IN SHOPS

### 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
3800 LED BULBS+VAT	£	Own fundraising/reserves		£ 4702
ON PART COST	£ 8310			£
SUPPLY OF TREES	£ 1100	Parish/town council	C	£ 5000
INDIVIDUAL DECORATIONS	£ 1274			£
ANNUAL INSURANCE	£ 350	Trusts/foundations		£
LARGER CARABENAS	£ 1368			£
	£	In kind FROM TRADERS		£ 2800
ANNUAL HEALTH & SAFETY CHECK	£ 500			£
OF HONDERS & SOCKETS	£	Other	P	£ 350
COST OF ERECTION	£ 2900			£
HIRE OF HYDRO LIFT	£ 500			£
DAILY MAINT CHECK OF LIGHTS	£ 550			£
WHEN TURNED ON	£			£
<b>Total Project Expenditure</b>	<b>£16852</b>	<b>Total Project Income</b>		<b>£ 12852</b>

Total project income B	£ 12852
Total project expenditure A	£ 16852
Project shortfall A - B	£ 4000
Award sought from Wiltshire Council Area Board	£ 4000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

### 6 - Supporting information - Please enclose the following documentation

#### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

If you were not awarded the full amount requested, what would be the impact on your project?  
 SOME DECORATIONS MIGHT STOP THEREFORE WE WOULD TRY AND INCREASE OUR OWN FUNDRAISING AND APPROACH OTHER ORGANISATIONS FOR GRANTS e.g. LIONS CLUB, ROTARY, MASONIC BUT ALL THESE RECEIVE MANY INDIVIDUAL REQUESTS FOR HELP

How will you know whether your project has made a difference in the community?  
 THE PRAISE RECEIVED FROM THE TRADERS AND THEIR CONTINUED SUPPORT EACH YEAR AND THE MANY LETTERS FROM THE PUBLIC WHO SUPPORT AND APPRECIATE THE LIGHTS THAT APPEAR IN OUR LOCAL PAPER

Have you contacted Charities Information Bureau for help with your application/ to seek funding?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
To who have you applied for funding for this project (other than Wiltshire Council)?	WARMINSTER TOWN COUNCIL FOR PART COST OF BOTH THE MAINTENANCE OF EQUIPMENT AND CHANGE OVER TO LOW ENERGY EQUIPMENT
Have you been successful?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Have you or do you intend to apply for a grant from another area board within this financial year? If yes, please state which ones.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Are you in receipt or anticipating other funding from Wiltshire Council for this project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**4 - Information relating to your last annual accounts (if applicable)**

Year ending:	Month: APRIL	Year: 2011
A - Total income:	£ 17061	
B - Minus total expenditure:	£ 13346	
Surplus/deficit for year: (A minus B)	£ 3715 (LESS OUTSTANDING ACCOUNTS OF £1900 ELECTRICITY & HYDRO LIFT)	
Free reserves held:	£ 8500	

**7 - Equalities and inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

THE LIGHTS DISPLAY IN PUBLIC STREETS GIVES EQUAL OPPORTUNITY TO BE ENJOYED BY EVERYONE

b) How does your project work to promote inclusion, participation and good community relations?

GIVES A FESTIVE SPIRIT TO THE PUBLIC

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's     Over 50's
- Mostly or all men/boys         Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)        or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

02/05/11

Please return your completed application to the appropriate Area Board Locality Team

